



2008-2009 Travel Financial Guidelines

TRAVEL TRY-OUT ACCEPTANCE

Once your child has completed travel try-outs and is offered a position on a CAHA travel team, there will be a \$500 **NON-REFUNDABLE / NON-TRANSFERABLE** deposit requirement upon acceptance. You will receive a bill every month reminding that you must pay 60% of the total per player fee, which is due by the **first day of practice** (see page 2 for breakdown). The balance remaining will be due in full by **October 31, 2008**. If on the **first day of practice** 60% of the total per player fee is not paid, the player will not be allowed to practice with the team until that payment has been made; **NO EXCEPTIONS**.

FORFEITED TRAVEL DEPOSITS

Any player that quits before or during the season, their \$500 deposit will be considered a forfeited travel deposit, which will be credited to that travel team's fund account. Players that quit during the season will be responsible for a pro-rated amount of the total per player fee.

PLAYER FEES FOR 08-09 SEASONS

CAHA has a fixed per player fee for this coming season. This format eliminates the on-going struggle to maintain a minimum number of players per team and huge cost variances between estimates vs. actual team cost. Any shortages and/or overages will be allocated to the CAHA general program fund.

The chart below outlines the per player fee, team fund account and total
CAHA/TEAM FUND Cost.

TEAM	PER PLAYER CAHA HARD COST	PER PLAYER TEAM FUND ACCOUNT	TOTAL PER PLAYER COST	60% OF TOTAL PER PLAYER COST	LESS: \$500 NON- REFUNDABLE DEPOSIT	DUE ON FIRST DAY OF PRACTICE	DUE ON 10/31/2008
MITE A	\$2,400	\$500	\$2,900	\$1,7400	\$(500)	\$1,240	\$1,160
SQUIRT 98**	\$2,500	\$500	\$3,000	\$1,800	\$(500)	\$1,300	\$1,200
SQUIRT 99	\$2,600	\$500	\$3,100	\$1,860	\$(500)	\$1,360	\$1,240
PEEWEE 96 *	\$2,700	\$500	\$3,200	\$1,920	\$(500)	\$1,420	\$1,280
PEEWEE 97	\$2,700	\$500	\$3,200	\$1,920	\$(500)	\$1,420	\$1,280
BANTAM 94 **	\$2,500	\$500	\$3,000	\$1,800	\$(500)	\$1,300	\$1,200
BANTAM 95	\$2,800	\$500	\$3,300	\$1,980	\$(500)	\$1,480	\$1,320
MIDGET U16**	\$2,800	\$500	\$3,300	\$1,980	\$(500)	\$1,480	\$1,320
SQUIRT MINOR	\$2,300	\$500	\$2,800	\$1,680	\$(500)	\$1,180	\$1,120
PEEWEE MINOR	\$2,000	\$500	\$2,500	\$1,500	\$(500)	\$1,000	\$1,000
MITE B	TBA						

Team fund account will be funded on the first day of practice of those players whom have paid 60% of **TOTAL PER PLAYER COST**. Sibling discounts are not available to travel players, unless one of the siblings is participating in the house program and discount will be applied to the house player only.

*** Entry into the Sonoran League will be determined at a later date.**

**** Teams elected not to participate in Sonoran Youth Hockey League.**

TEAM FUND ACCOUNT

Every travel team will have a team fund account that CAHA will administrate on behalf of team and **one financial manager** from your team that will be responsible for all correspondence with Todd Bisson. Each player will contribute \$500 towards the team fund account from the **TOTAL PER PLAYER COST**. If a team elects to increase per player team fund amount, the manager is responsible for collection of additional monies and submitting it to Todd Bisson for deposit into the team fund account. This will cover the cost for tournaments; game referees and scorekeepers; lettering, numbers, coaches travel expenses, etc. Team fund accounts are to be use to benefit then **entire** team and its players. Team fund accounts are **not** for personal use by any individual player, coaches, CAHA members, or parents. Coaches expenses cannot be paid from any donation monies that a team has acquired during the season.

To request payment or reimbursements from the travel team fund account; all requests must be submitted by the team's financial manager. Check request and/or reimbursements can submitted via email to tbisson@coyotesice.com or can be left at the Administration/Registration desk for Todd Bisson between Monday through Thursday. Checks will be available after 5 p.m. on Friday for pick-up, unless financial manager has requested mailing options. All requests must be accompanied with the necessary documentation, i.e. tournament registrations, copies of receipts, etc. Hand written receipts are not acceptable and no refund will be issued; **NO EXCEPTIONS**.

Balances remaining in a team fund account will be reconciled during the Month of April and refunds will be issued at the end of May. Refunds will be distributed among the current active roster when the team fund account is \$300 or greater. If the team fund account is less than \$300 dollars, the balance will be paid to the team's financial manger to distribute among the team or use for year-end party functions.

DONATIONS

Donations can only be accepted for travel teams. Donations for individuals will not be accepted; **NO EXCEPTIONS**. This is an IRS ruling and CAHA will abide to this ruling. All donations need to be made payable to: **CAHA** and the donor needs to indicate on the memo line of the check as to which team the donation is for. Donation monies will be available to the team to pay for travel team expenses. Travel expenses paid from donation monies must benefit the team as a whole, i.e. ice rental, tournament registrations, etc. Coaches' expenses cannot be paid from donations monies. All qualified donations that are \$250 and over will receive a tax deduction letter.

FUNDRAISERS

Any travel teams wishing to host a fundraiser to must seek prior approval with CAHA Director; Mike DeAngelis. All monies generated from a fundraiser must be submitted within 14 days after the event to Todd Bisson, in which will be deposited into that travel team fund account. Any abuse of this policy will be enforced and

sanction will be brought onto the Head Coach and the team's financial manager. (**See CAHA Policy Handbook, section 8.1**)

RETAIL STORE PURCHASES

Any travel teams that plan to make purchases for supplies, additional clothing and/or equipment must contact the retail manager, Jeff Burnor only; ph# 480-473-5870 or email: jburnor@coyotesice.com. Based on availability of fund, travel teams may use their team fund accounts to pay for the purchases upon approval from Todd Bisson.

PAYMENT OPTIONS

There are several payment options available for the CAHA travel program. All major credit cards are accepted and checks are processed electronically through Telecheck. These payments can be made at the Administration/Registration Desk. Currently, CAHA is working on setting up online payments via the website.

Any payments return for insufficient funds or decline by the financial institution will declare the player delinquent and will not be allowed to continue to play until the issues is resolved.

REFUND POLICY

There will be **NO REFUNDS**, unless in the event there is an injury, which prevents continuous participation during the season. Injured players must notify the hockey director, Mike DeAngelis, immediately. A doctor's note must be

provided stating the extent of the injury and estimate of how long the player will be unable to play. Upon receipt, injured players will be pro-rated for non-continuous participation. An injured player with less than 30 days (one month) participation **will not** be pro-rated nor discounted; **NO EXCEPTIONS.**

PARENTAL SIGNATURE REQUIRED ONLY IF

ACCEPTING A POSITION ON ONE OF THE CAHA

TRAVEL TEAMS.

I, as the parent/guardian of named applicant, hereby certify that I have read the accompanying Travel Try-Out Informational package and CAHA Financial Guidelines. I hereby certify that I have read and hereby consent to the terms set forth in this Travel Try-Out Informational package and CAHA Financial Guidelines, including such parts as may subject me to financial responsibility.

Child's Name

Parent's Signature

CONTACT INFORMATION

General/Administration questions contact:

Mike DeAngelis ph# 480-473-5846 email: coachmike@coyotesice.com

Josh Brooks ph# 480-473-5822 email: jbrooks@coyotesice.com

Registration:

Jennifer Mangino ph# 480-473-5817 email: jmangino@coyotesice.com

Lesley Richard ph#480-473-5811 email: lrichard@coyotesice.com

Coyotes Ice Sports:

Jeff Burnor ph# 480-473-5870 email: jburnor@coyotesice.com

Accounting/Team fund account information:

Todd Bisson ph# 480-473-5837 email: tbisson@coyotesice.com